

What is 1 to 1 provision and how does it work?

Students may be offered 1 to 1 support by BHES to help them progress into learning in school. This will only remain in place whilst the student is medically unable to access some form of tuition with their peers.

Each student's provision will be designed specifically to address the barriers they have to attending school. In most cases tuition will prioritise English and Maths.

Students will have a lead worker appointed who will coordinate their provision and will be the families point of contact if there are any concerns. The lead worker will organise regular reviews for the student every term*. All professionals involved with the student will be invited to contribute to the review either in person or by report. The aim of reviews is to ensure that there is an ongoing, updated progress plan aiming to return the student to school.

Where students are not present in planned sessions BHES will inform their school that the student has been absent for that day. If a student is not seen by a member of BHES staff throughout a whole week their school will be asked to follow this up using their safeguarding procedures.

This document applies to all 1 to 1 provision, it is not dependent on where the session takes place or if it occurs face to face or via online platforms.

What do we expect from parents/carers?

Before provision starts parents should provide an email address for BHES to contact them on. They will then be sent some forms via that email that they will need to fill in and return.

When the provision takes place in or from a student's home it is the parent's responsibility to ensure that the student is ready for the session. They should be up and dressed and ready to engage.

When BHES staff are working in students homes:

- no smoking must take place.
- An appropriate adult (over 18) must be on the premises and be available and awake in case needed throughout the whole of the session.
- If the sessions are taking place remotely parents should ensure that the necessary equipment is ready and working.
- Students will need a suitable quiet area for the duration of the session.
- Animals within a house should not be able to interrupt the student's education. No animals should be loose in rooms where the session is taking place. If asked by a member of BHES staff to remove animals from the room where the session is taking place parents must do so.
- As with school Parents can help their child engage with education by having a positive attitude to engagement while encouraging and reassuring the student.

- If due to unavoidable reasons students cannot attend sessions (e.g. a student's medical appointment) parents are expected to inform BHES staff with a long notice period, ideally a minimum of 5 days' notice.

What do we expect from the student?

As with schools, students are expected to be ready for the lesson at the time their session is due to start with the correct equipment they need.

As with schools, students are expected to engage in their learning with BHES staff.

What BHES staff will provide.

BHES staff will work to agreed session times, if they are delayed due to unforeseen circumstances they will inform parents with good notice.

BHES staff will always have the expectation that students will return to mainstream school as quickly as possible.

BHES staff will provide education based on the agreed progress plan to facilitate a return to school as quickly as possible.

BHES staff will provide termly* feedback to students, parents and other professionals on the students engagement and progress.

BHES staff will inform the student's school of any non-attendance or cancellations on the day that this occurs.

BHES staff will follow BHES lone working policies to ensure all children and adults are kept safe.

If students do not engage with BHES provision.

If students are not able to engage with BHES support or cease the health care plan that they have been offered, in line with statutory guidance, BHES support will cease.

*Based on a 6 term year.